Chapter 5 - Management and Personnel Technology Considerations

Management and Personnel Technology Considerations

- Introduction
- Engineering and Re-engineering Technology in the Law Office
- Committed Management Support and Involvement
- Management Barriers to Implementing Technology
- Selecting and Retaining a Technology Consultant
- Technology Implementation I
- Technology Implementation II

- The Technology Decision Maker
- Technology Committee
- Understanding Computer Concepts and Legal Applications
- Technology Agenda and Strategic Objectives
- Re-engineering Law Office Processes
- The Virtual Law Office
- Plan of Action - Technology Life Cycle
- Creating a Technology Minded Legal Culture
- Team Implementation
- Technology Budget - Hardware, Software and Staff

- Leasing
- Outsourcing
- Training and Competency Testing
- Return on Investment
- Acceptable Use Policy (AUP)
- Ergonomics
- Conclusion